Denise Holloway

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Saint Luke's Health System
Kansas City, MO

Re: Payroll Specialist

Dear Hiring Manager,

Hospital payroll has its own rules: shift differentials, on-call and call-back pay, and nurses who work three different units in a pay period. Your Payroll Specialist posting asks for healthcare payroll experience, and I have seven years of it from Truman Medical Centers (now University Health), where I was one of four specialists on a biweekly payroll of about 4,800 employees.

In early 2022 I left to care for my mother after a stroke. She has since moved into assisted living, and I'm ready to return full time. During those years I ran payroll for her two home-care aides as a household employer, filing W-2s and Schedule H each year, and this June I earned the Fundamental Payroll Certification from PayrollOrg. I also completed PayrollOrg's 2026 payroll tax update course, which covered the new W-2 reporting for qualified overtime.

At Truman I handled the nursing and support services units. Before each payroll closed I compared Kronos time data against Lawson and chased down missed punches and unapproved overtime, and I built an exception report that cut our off-cycle manual checks from about 40 a pay period to under 15. I also balanced quarterly 941s and helped reconcile W-2s at year end, and I wrote the desk procedures our team used after we converted to Lawson in 2018.

I know your systems may differ from the ones I used, and I learn new ones quickly. I can start in October and would be glad to talk about the role.

Sincerely,

Denise Holloway